

AHNCC GENERAL POLICIES

Universality: No candidate shall be excluded from the opportunity to become certified as a holistic nurse or nurse coach on the basis of race, color, national origin, religion, gender, marital status, sexual orientation, age, or disability. AHNCC ensures that all candidates are able to access test centers, which are non-discriminating, and provides all candidates with fair testing conditions. AHNCC provides alternate dates for testing based on demonstrated religious needs.

Withdrawals: Candidates wishing to withdraw their documents must submit a written letter by certified mail. No other means of communication will be accepted. All remitted fees will be forfeited.

Returned Checks: A \$25.00 fee will be assessed to any candidate whose personal check is returned for insufficient funds. Remittance of all fees thereafter must be in the form of a money order or certified check.

Correspondence: AHNCC cannot be held responsible for the timely performance of the post office in delivering documents. Documents may become lost in the mail. Candidates are encouraged to make copies of all materials submitted. Those desiring verification of receipt by AHNCC should use certified or registered mail.

Membership Requirements: Membership in an association or organization is not required to become Board certified in Holistic Nursing or Nurse Coaching.